

TOWN OF AVON

CERTIFIED POLICE OFFICER

The Town of Avon announces an open recruitment seeking POST-Certified Police Officers (see Regulations of the Police Officer Standards and Training Council below) for the position of Police Officer. Candidates will be required to successfully complete a written and oral examination, drug screening, physical ability test, thorough background investigation, polygraph, psychological, Police Chief's interview and physical exam. A copy of current POST-Certification must accompany application.

Position is eligible for Town benefits including Defined Contribution Pension Plan (401a), medical and dental insurance, life and vision insurance, 13 paid holidays, and vacation and sick leave.

The Police Officer Application for Employment can be found at www.avonct.gov (under job opportunities) or by calling (860) 409-4301. Preference will be given to applications received by Friday, September 30, 2016. EOE M/F

POLICE OFFICER JOB DESCRIPTION

POSITION DEFINITION:

Responsible for the enforcement of laws and ordinances; maintains order; prevents and investigates crimes and makes arrests; patrols an assigned area; and performs related work as required.

SUPERVISION RECIEVED: Works under direct supervision of Police Sergeant or other superior officer.

SUPERVISION EXERCISED: Not applicable.

EXAMPLES OF ESSENTIAL JOB DUTIES:

Patrols an assigned area, on foot or in a vehicle, to prevent and detect violations of laws and ordinances;
Responds to calls for service;
Carries out assignments in accordance with established Department Policy and Procedures;
Protects life and property; checks doors and windows of buildings;
Investigates unusual crowds;
Watches for and makes investigations of wanted and missing persons and property;
Visits the scenes of crimes and accidents; investigates accidents, assists accident victims and provides first aid;
Assists stranded motorists;
Searches and preserves evidence;
Investigates crime;
Searches for and apprehends violators;
Serves subpoenas and warrants;
Prepares and files reports;
Escorts funerals and persons transporting money;
May assist children and pedestrians at street crossings;
Escorts prisoners to police station and/or court;
Testifies and presents evidence in court;

Directs traffic and enforces traffic laws;
Executes motor vehicle stops;
Responds to citizen's requests for assistance;
May take charge of the booking room during a shift;
Books, processes and incarcerates new prisoners; Releases authorized persons; Serves food at mealtimes;
Operates radio, computer, telephone and telecommunication system;
Uses physical exertion/force following Department procedure;
Maintains firearms, inspects cruiser and equipment for repair or replacement.

EXAMPLES OF INCIDENTAL JOB DUTIES:

Reports and helps safeguard against hazards to the public safety; and
Assists in public information programs on law enforcement and public safety.

MINIMUM QUALIFICATIONS REQUIRED:

Connecticut Certified Police Officer at time of application, and/or eligible for lateral transfer as approved by P.O.S.T. (contact P.O.S.T. for lateral transfer requirements).

KNOWLEDGE, SKILLS, AND ABILITIES:

Basic knowledge of police techniques and first aid methods;
Ability to follow oral and written instructions;
Ability to observe situations analytically and objectively and to report and record them clearly and completely;
Ability to act decisively and calmly in emergencies;
Ability to make written reports;
Ability to establish and maintain effective working relationships with associates and the public;
Ability to develop skill in the use and care of firearms and in the operation of motor vehicles; and,
Good physical strength, and agility.

PHYSICAL, MENTAL EXERTION/ENVIRONMENTAL CONDITIONS:

The physical demands described here are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing this job, the employee is regularly required to use hands to handle, feel and operate equipment or controls and reach with hands and arms; is frequently required to walk; sit; crawl; crouch; kneel; stoop; stand; climb or balance; must frequently lift and/or move from 25 pounds to as much as 50 pounds and on occasion weights exceeding 100 pounds. Must be able to perform moderately difficult manipulative skills such as handcuffing a resisting party. Specific vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

While performing the duties of this job, the employee is regularly exposed to outside weather conditions including extreme heat, cold, rain, sleet, snow or other adverse conditions; uneven ground and is occasionally exposed to high, precarious places. The noise level in the work environment is usually moderate but can become loud or unpleasant.

May be exposed to blood, body tissue or fluids as well as hazardous waste materials other than blood.

LICENSE AND CERTIFICATION:

Ability to obtain and maintain Police Officer Standards and Training (POST) Certification for the duration of employment. Possession of a valid Motor Vehicle Driver's License.

NOTE: The above tasks and responsibilities are illustrative only. It is not meant to include every task or responsibility. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

Revised: July 2015

REGULATIONS OF THE POLICE OFFICER STANDARDS AND TRAINING COUNCIL

Section 7-294e-2. Eligibility for Lateral Certification or Comparative Certification; Lapsed Certification

- (a) A candidate for lateral certification to a position as a police officer in any law enforcement unit within the state shall meet all council entry level requirements, except the standard in subsection (n) of section 7-294e-16 of the Regulation of Connecticut State Agencies.
- (b) In those circumstances where certification has lapsed as provided in section 7-294 d (b) of the Connecticut General Statutes, the council may grant a full or partial waiver of the police basic training requirement, specifying the elements of the program, if any, the candidate will be required to satisfactorily complete. A request for waiver of the requirement of police basic training shall be forwarded to the council in writing by the chief of police of the law enforcement unit seeking to employ such police officer, giving all pertinent information. If the request for a waiver originates from a municipality or agency for which there is no chief of police, or concerns the position of chief of police, the request shall be made by the candidate's appointing authority.
- (c) A candidate for comparative certification to a position as a police officer in any law enforcement unit within the state shall satisfactorily meet all Council-approved entry level requirements. The candidate shall also complete a Council-approved police basic training program.

The Council may grant a full or partial waiver of the police basic training requirement, specifying the elements of the program, if any, the candidate will be required to satisfactorily complete. A request for waiver of the requirement of police basic training shall be forwarded to the council in writing by the chief of police of the law enforcement unit seeking to employ such police officer, giving all pertinent information. If the request for a waiver originates from a municipality or agency for which there is no chief of police, or concerns the position of chief of police, the request shall be made by the candidate's appointing authority.

- (d) In determining whether to waive all or a portion of the required police basic training program, the Council shall evaluate in comparison to current standards the quality and extent of the candidate's (1) previous basic training and certification as a police officer; (2) formal, professional and in-service training and education in law enforcement or criminal justice; (3) length of service and field experience as a police officer; and, (4) length of absence from employment with a law enforcement unit.

The Council may waive those portions of the police basic training program for which a candidate demonstrates the satisfactory completion of a substantially equivalent training or educational program in another state or jurisdiction, or a length of service with field experience sufficient to establish a practical mastery of the required skills, or a satisfactory combination of both.

- (e) A candidate for comparative certification or lateral certification to any position other than that of an entry level police officer position shall not be required by the Council to meet entry level standards in subsections (e) and (n) of section 7-294e-16 of the Regulations of Connecticut State Agencies.